

WORKLOAD AND COURSE EQUIVALENCIES

DESCRIPTION OF INSTRUCTIONAL OFFERING	VALUE
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NOTE: The full-time (100%) maximum workload standard for lecturers is six (6) IWC over two semesters, EXCEPT in the case of foreign language courses. For lecturers teaching these courses, the maximum workload is five (5) IWC over two semesters.

A. Instructional Workload course (IWC)

Regularly scheduled instructional offering requiring significant academic preparation outside class, meeting a minimum of three hours per week and offering <u>4 units</u> .	.33
Regularly scheduled instructional offering requiring academic preparation, meeting a minimum of three hours per week and offering <u>3 units</u> .	.25
Regularly scheduled instructional offering requiring academic preparation, Meeting a minimum of 2 hours per week and offering <u>2 units</u> .	.17

B. Course Equivalencies (Values are expressed in terms proportionate to an IWC)

1. Instructor conducting one discussion section	.11
a. second and subsequent discussion sections (per section)	.11
2. Instructor conducting lab section	.11
3. Field trip attached to IWC offering	0.00

C. Other Equivalencies

1. Additional section of an IWC offering (proportionate to unit values)	.33
2. Team teaching an IWC course (two lecturers equally sharing the teaching)	.22
3. Team teaching an IWC course (three lecturers equally sharing the teaching)	.11
4. Voluntary non-standard courses*	0.00
*Leading an Independent Study course for 4 units under the supervision of a Ladder faculty member in the area may be considered for course equivalency up to a maximum of <u>.11</u> . This will be determined by a needs assessment in the discipline area and the qualifications of the lecturer.	
5. Grading lab books and exams associated with assignment in sections	0.00
6. Instructional Assistant responsibilities (instructor serving as an assistant in a 4-unit course with zero sections (discussion/lab)	.11