### Intended Outcomes:

- Provide an overview of how the School of Social Sciences, Humanities and Arts (SSHA) functions
- Outline the specific functions of each SSHA Office
- Present information from various student and faculty service departments across campus
- Provide reference materials, such as the New Instructor Handbook, to support instructors in their teaching

### Presentations for Senate Faculty – COB-1 263

<table>
<thead>
<tr>
<th>Time</th>
<th>Presentation</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:15 – 8:30am</td>
<td>New Instructor Meet and Greet</td>
</tr>
<tr>
<td>8:30 – 8:45am</td>
<td>Introduction to SSHA (Interim Dean Jeff Gilger)</td>
</tr>
<tr>
<td>8:45 – 9:15am</td>
<td>SSHA Financial and Operations Services; Administrative Coordination Team (ACT); Research Administrator (Tuccoa Polk)</td>
</tr>
<tr>
<td>9:15 – 9:45am</td>
<td>SSHA Academic Personnel (Becky Smith, Amanda Khamo, Vanessa Woodruff, Jeff Fuller)</td>
</tr>
<tr>
<td>9:45 – 10:15am</td>
<td>Curriculum Processes (Angela Dixon)</td>
</tr>
<tr>
<td>10:15 – 10:30am</td>
<td>Break</td>
</tr>
</tbody>
</table>

### Presentations for Non-Senate Faculty – COB-1 265

<table>
<thead>
<tr>
<th>Time</th>
<th>Presentation</th>
</tr>
</thead>
<tbody>
<tr>
<td>10:00 – 10:15am</td>
<td>Introduction to SSHA (Interim Dean Jeff Gilger)</td>
</tr>
<tr>
<td>10:15 – 10:30am</td>
<td>Relocate to COB-1 263</td>
</tr>
</tbody>
</table>

### Presentations for All Faculty – COB-1 263

<table>
<thead>
<tr>
<th>Time</th>
<th>Presentation</th>
</tr>
</thead>
<tbody>
<tr>
<td>10:30 – 10:45am</td>
<td>General Education &amp; Spark Seminars (Valerie Leppert)</td>
</tr>
<tr>
<td>10:45 – 11:00am</td>
<td>SSHA Instructional Services Staff</td>
</tr>
<tr>
<td>11:00 – 11:15am</td>
<td>SSHA Academic Advising (Brenda Maldonado-Rosas)</td>
</tr>
<tr>
<td>11:15am – 12:00pm</td>
<td>Office of the Registrar (Erin Webb) &amp; Office of Student Conduct (Le’Trice Curl)</td>
</tr>
<tr>
<td>12:00 – 12:45pm</td>
<td>Break and Lunch</td>
</tr>
<tr>
<td>12:45 – 1:00pm</td>
<td>Student Accessibility Services (Drew Shelburne)</td>
</tr>
<tr>
<td>1:00 – 1:15pm</td>
<td>Campus Bookstore (Nathan Garcia)</td>
</tr>
<tr>
<td>1:15 – 1:30pm</td>
<td>Library (Jerrold Shiroma, Sara Davidson-Squibb)</td>
</tr>
<tr>
<td>1:30 – 1:45pm</td>
<td>SSHA Student &amp; Program Assessment (Stephan Bera)</td>
</tr>
<tr>
<td>1:45 – 2:00pm</td>
<td>Break</td>
</tr>
<tr>
<td>2:00 – 2:15pm</td>
<td>UC Merced Campus Police (Chief Her)</td>
</tr>
</tbody>
</table>
2:15 – 3:00pm  New Instructor Handbook & Folder Information (Angela Dixon)
3:00 – 3:15pm   Classroom & Technology Support (Jodon Bellofatto)
3:15 – 3:45pm  Wrap Up (Optional Classroom Tours and/or Scantron Training)

**PRESENTER NAMES AND CONTACT INFORMATION**

School of Social Sciences, Humanities and Arts
New Instructor Orientation
Friday, August 23, 2019

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**ACT ServiceNow:** [https://act.ucmerced.edu/services](https://act.ucmerced.edu/services)

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**Library**  
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**SSHA Student & Program Assessment**  
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**UC Merced Campus Police**  
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**New Instructor Handbook**  
Angela Dixon | 209.228.7839  
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**Classroom & Technology Support**  
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For SSHA Forms and Policies, please visit [http://ssha.ucmerced.edu/faculty-staff/support-staff](http://ssha.ucmerced.edu/faculty-staff/support-staff).