

SOCIAL SCIENCES HUMANITIES AND ARTS NEW FACULTY ORIENTATION

- ▶ Academic Integrity, Student Misconduct and Faculty Interaction
- ▶ Presented by: The UC Merced Office of Student Conduct

OFFICE OF STUDENT CONDUCT

- ▶ Adjudicate academic and social/behavioral misconduct
- ▶ Provide consultation and support
- ▶ Integrity education
- ▶ Student grievances
- ▶ Policy review and development

OFFICE OF STUDENT CONDUCT (OSC) STAFF

- ▶ Le'Trice Curl, Associate Dean of Students, Director of Student Life and Conduct
- ▶ Doug Zuidema, Assistant Director of Student Life, Conduct and Integrity Programs
- ▶ Hayley Montoya, Coordinator of Fraternity and Sorority Life and Student Conduct
- ▶ Vanessa Hauser, Associate Director of Student Conduct, Compliance and Outreach

ACADEMIC MISCONDUCT VIOLATIONS

- ▶ Cheating
- ▶ Plagiarism
- ▶ Falsified Information
- ▶ Collusion
- ▶ Unauthorized Collaboration
- ▶ Re-using work without permission
- ▶ Unfair or Disruptive Conduct are also examples of Academic Misconduct and violations of the Academic Honesty policy.

WHAT ARE SOME TRICKS STUDENTS MAY USE TO CHEAT?

- ▶ Having another student take an exam in their place.
- ▶ “Can I go to the bathroom?” – having a book or notes in the bathroom.
- ▶ Notes written in Green/Blue books that they bring in for the exam.
- ▶ Clickers – students who don’t attend class give their clicker to other students to receive participation credit without being there.
- ▶ Sending/receiving test answers via text message to/from other students.
- ▶ Google/Internet searching for answers.
- ▶ Programming formulas or answers into calculators.
- ▶ Crib notes or cheat sheets.
- ▶ Buying papers from a paper mill.
- ▶ Entering the class early and writing notes on desktops.
- ▶ Writing notes on body – palm, between fingers, forearms, thighs, legs, etc.
- ▶ Notes on the label of gum, candy or sports drink bottles.
- ▶ Smart watches (sending texts or an app.)
- ▶ Taking photos of exams w/phone and sharing with friends.
- ▶ Submitting a “bad file” to instructor to buy more time to submit.
- ▶ Wearing sunglasses to make it harder to detect cheating during an exam.

FACULTY ACTION FOR MISCONDUCT

- ▶ Assigning a failing grade for the course
 - ▶ Assigning a failing or zero grade for the piece of work
 - ▶ Assignment of additional work or re-examination
 - ▶ Lowering the grade for the specific piece of work
-
- ▶ Complete Faculty Report Form For Academically Related Misconduct and submit form and all supporting documentation to Student Conduct and the Dean's Office for your school.

WHEN MISCONDUCT OCCURS FACULTY MEMBERS SHOULD...

- ▶ Make a determination as to what action will be taken (e.g. zero for assignment).
- ▶ Meet with student to hear their side of story and review situation.
- ▶ Document all conversations and communications.
- ▶ Fill out and submit academic misconduct form, attach all supporting documentation and send to OSC and the Dean's office, **ALWAYS**.
- ▶ If you have questions, contact us in OSC (located within the Office of Student Life – Granite Pass 167).

TIPS TO DECREASE ACADEMIC MISCONDUCT

Basic misconduct issues and avoidance procedures:

- ▶ Syllabus – review academic integrity expectations in this document on day one
- ▶ In class reminders, test day reminders, new assignment reminders
- ▶ Review and define collaboration – clarify before each assignment
- ▶ Explain the impact of cheating, helping student's see the bigger picture impacts.



RED FOLDER AND PACKET REVIEW

- ▶ SRT Sheet): See Something, Say Something, Do Something
- ▶ Assisting Students in Distress
- ▶ Student Response Team (SRT)

PACKET HANDOUTS AND RESOURCES

- ▶ Handouts: What Faculty Need to Know About Student Conduct
- ▶ UCM Academic Honesty Policy
- ▶ Integrity: An Essential Piece of the Puzzle
- ▶ Faculty Report Form For Academically Related Misconduct
- ▶ An Instructor's Guide to Preventing, Controlling, and Reporting Plagiarism
- ▶ Creating a Climate of Academic Integrity: Tips to Prevent Cheating
- ▶ Collaboration: When You Can and When You Can't Work With Others
- ▶ Establishing Classroom Etiquette and Dealing With Disruption

THE OFFICE OF STUDENT CONDUCT IS HERE TO SUPPORT YOU

- ▶ Office of Student Conduct
Granite Pass 167 (within the Office of Student Life)
- ▶ Office Phone: 228-5433
- ▶ Studentconduct@ucmerced.edu
- ▶ Studentconduct.ucmerced.edu
- ▶ Studentlife.ucmerced.edu (click Student Conduct Link for resources and information)
- ▶ Student Conduct Staff:
- ▶ Le'Trice Curl, Doug Zuidema and Hayley Montoya, Vanessa Hauser